





ACADEMIC MANAGEMENT SYSTEM

NAHEP Component 2A Project "Investment in ICAR Leadership for Agriculture Higher Education"

Admin Reference Manual



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1. Introduction

NAHEP has been formulated by ICAR with a total cost of US\$ 165 million (Rupees 1100 crores at the exchange rate of Rs. 66.75 = 1US\$) for five years starting from 2017-18. The project is proposed on 50:50 cost sharing basis between the World Bank and the Government of India, implemented at the Education Division, ICAR, New Delhi. Overall, the project aims to develop resources and mechanism for supporting infrastructure, faculty and student advancement, and providing means for better governance and management of agricultural universities, so that a holistic model can be developed to raise the standard of current agricultural education system that provides more jobs and is entrepreneurship oriented and on par with the global agriculture education standards.

The mandate of ICAR/DARE includes promotion and coordination of education in agriculture, agro-forestry, animal husbandry, fisheries, home science and allied sciences in the country. ICAR is now embarking upon an ambitious step in further strengthening the National Agricultural Education system in the country through National Agricultural Higher Education Project (NAHEP) with financial assistance of the World Bank by investing on infrastructure, competency and commitment of faculty, and attracting talented students to agriculture.

The project would benefit all the Agricultural Universities (AUs), i.e. 63 State Agricultural Universities modelled on the US Land Grant University pattern, 5 Deemed to be Universities (DUs), three Central Agricultural University (CAUs) and four Central Universities (CUs) with Agriculture Faculty.

1.1 Academic Management System

Academic Management System(AMS) has been customized by the NAHEP Component - 2 Project Team at ICAR-Indian Agricultural Statistics Research Institute (IASRI) for the implementation at various Agricultural Universities. It is a web enabled system for management of all the various academic activities of the university. The system caters to the needs of different users: Dean, Registrar, Professor, Head, Guide, Faculty, Teacher, Student, Administrators and Officials for performing their assigned tasks. A System has been designed in a modular approach with in-built work flows. System ensures that the individuals responsible

for the next task are notified and receive the data they need to execute at their stage of process. At present five modules have been envisaged viz., Student Management, Faculty

Management, Course Management, Administration Management and E-Learning. AMS facilitates in automation of various academic processes of the university and enhances the efficiency of the overall system by saving time and efforts involved in manual processes. It continues to be customized as per the respective needs of the various universities.

The Project supports the Country Partnership Strategy and addresses the three engagement areas of integration, transformation and inclusion. These engagement areas foresee increased agricultural productivity and support quality improvements of higher education to create a more skilled workforce that continuously improves the productivity of key sectors, including agriculture. The proposed Project is also a multi-Global Practice collaboration (Agriculture and Education) and is expected to support activities and results directly related to cross-cutting strategic areas of climate change, jobs and gender.

1.2 Modules of Academic Management System

Academic Management System automates various academic processes of the university and will enhance the efficiency of the system by saving time and efforts involved in manual processes. The data generated by the system is used for generating the reports at the national agriculture portal by aggregating the data from various state agriculture universities. The system has following sub modules:

- Courses Management
- Student Management
- Faculty Management
- Administration Management
- E-Learning Management
- Hostel Management

- Administrator Role
- Head Role
- Student Role
- Faculty Role
- Guide Role
- Professor Role
- Dean

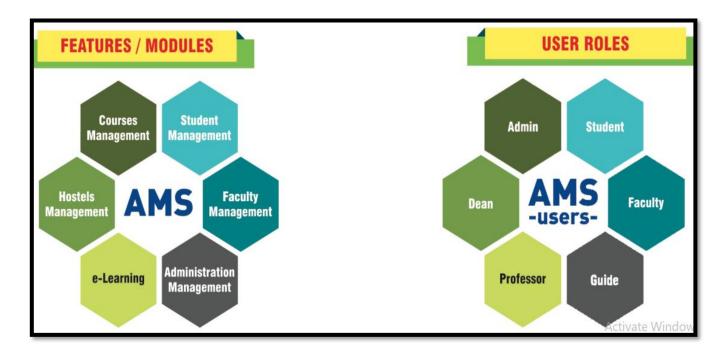


Fig. 1.2 Modules of Academic Management System

2. Login as Administrator

Every administrator would be provided with login credentials, using which they can login in and update their password and profile.

2.1 Access Home Page of AMS

- Enter the AMS URL assigned to your university into the web browser.
- Home Page of AMS of your university will be displayed on the screen.

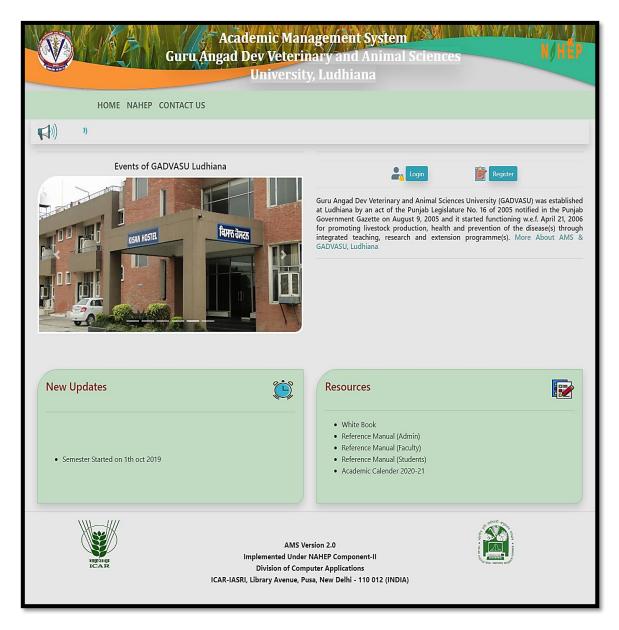


Fig. 2.1 Home Page of the Academic Management System

2.2 Login as Administrator

AMS Home page contain a Login button, For Administrator only login username and password will be provided by the development team.

• Click on Login Button which is right side of the AMS home page.

• Admin Can enter his/her credentials which is provided by the AMS development team.

| Academic Management System Guru Angad Dev Veterinary and Animal University, Ludhiana | Sciences N/HEP |
|--|---|
| HOME NAHEP CONTACT US | Sensi |
| Events of GADVASU Luc User Id Password | agin Register and Animal Sciences University (GADVASU) was ct of the Punjab Legislature No. 16 of 2005 notified in a on August 9, 2005 and it started functioning w.e.f. |
| *For Authenticated GADVASU, Ludhiana Members. | livestock production, health and prevention of the eaching, research and extension programme(s). More na |

Fig. 2.2 Login Page for Administrator

2.3 Administrator Profile Editing/Updating

Administrator can change his/her Profile information by single click.

- To change profile image, click on change profile pic.
- Select profile pic from local computer and click on save button.
- Further profile information or contact details cannot be edited by administrator itself for that administrator have to contact with AMS development team.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana Home Add New Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|--|---|---|
| Cession time left: minutes. Quick Access 2 New | Admin Welcome Admin of GADVASU Ludhiana | |
| Financial Grades | Change Profile Pic Basic Information | |
| Registration Image: Registration Image: Registration Image: Registration | Discipline : Degree : | |
| Thesis Qualifying Exam | Userid : Admin-GADVASU | |

Fig. 2.3 Basic Administrator Profile

3. Administrator Role and Responsibilities

In AMS system administrator can perform number of responsibilities, some of them are listed under the **NEW** dropdown menu in the navigation bar.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|-----------------------------------|--|---|
| 100 Million Common | Home Add New Update User Search Change Role | Logout |
| Add Discipline Student Discipline | Admin | |
| Wise | Welcome Admin of GADVASU Ludhiana | |
| Faculty, Guide or Teacher | | |
| Teacher To Faculty | Change Profile Pic | |
| Faculty To Guide | Basic Information | |
| Guide To Professor | Contact Details | |
| Add Head | contact betails | |
| Add Master Trainer | | |
| Add College/Institute | | |
| Add Professor & Head | | |
| Add Sub-Admins | | |
| Semester | A | ta Minalaura |
| Assign Role To Faculty | | te Windows ettings to activate Windows. |
| Qualifications | | ange to actrate finitions. |

Fig. 3 New Dropdown Menu

3.1 Add New Discipline

In this menu option administrator can add new discipline and remove the existing ones if disciplines are not further selected/assign by any student or faculty.

- To add new discipline, click on **NEW Tab Menu** and then click on **add discipline**.
- To add new discipline, enter discipline ID and discipline name in corresponding text box.
- Click on **Submit button** once enter the correct discipline ID, discipline name.
- click on Remove button remove existing discipline, but discipline removed only if it is not selected by any student or faculty.

| | Gı | | v Veterina | ry and Anim | ment System al Sciences University r Search Change Role | r, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|--------------------------------|--------|---------------|------------|----------------------|---|-------------|---|
| 📄 Menu | | | | A | dd New Discipline | | |
| Session time left: 30 minutes. | | | | User ID | Admin-GADVASU | | |
| Quick Access 2 | | | | Discipline ID | | | |
| New | | | | | | | |
| 🖹 Financial | | | | Discipline | | | |
| Grades | | | | | Submit Reset | | |
| 🌲 Registration | | | | Li | st of Discipline | | |
| ORW ORW | Sr. No | Discipline ID | Discipli | ne | | | Action |
| Thesis | 1 | ABT | Anima | l Biotechnology | | | Remove |
| Qualifying Exam | 2 | AE | Aquati | c Environment | | | Remove |
| | 3 | AFRM | Aquac | ulture and Fisheries | Resource Management | | Remove |
| | 4 | AGB | Anima | Genetics and Breed | ding | | Remove |
| | 5 | AGECO | Agricu | ltural Economics (Ar | nimal Husbandry) | | Remove |
| | 6 | AGEN | Anima | Genomics | | | Remove |
| | 7 | ANH | Anator | my & Histology | | | Remove |
| | 8 | ANN | Anima | Nutrition | | | Remove |
| | 9 | AQUA | Aquac | ulture | | | Remove |
| | 10 | ARGO | Anima | l Reproduction, Gyn | aecology & Obstetrics | | Remove |
| | | | | 1 2 | 3 4 5 6 | | |

Fig. 3.1 Add New Discipline

3.2 Registered Student Approval

Admin will approve the students' registered for any course, any student can log in to the system only after the admin approval.

- To Approve New Student, click on NEW Tab Menu and then click on student discipline wise.
- Select Discipline from dropdown.
- Select **User ID** of the student, on selecting userid some of the entries will be auto fields.
- Admin provide the roll no./id no to the student.
- In grid only student pending request will show.

| | Guru Angad Dev Veterin | emic Management System ary and Animal Sciences University, Ludhiana I New Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|--------------------------------|--------------------------------|--|---|
| 📄 Menu | | Choose Discipline Wise Students | |
| Session time left: 30 minutes. | New Student | Choose Discipline Wise Students All Discipline | |
| New New | | ABT - Animal Biotechnology AE - Aquatic Environment | |
| 😤 Financial | STUDENT INFORMATION | AFRM - Aquaculture and Fisheries Resource Management AGB - Animal Genetics and Breeding | |
| Grades | User Id | AGECO - Agricultural Economics (Animal Husbandry) AGEN - Animal Genomics ANH - Anatomy & Histology | |
| 🍃 Registration | Discipline | ANN - Animal Nutrition Institute | |
| ORW | Please Select | Please Select | • |
| Thesis | Degree Select Degree | Enrollment Date | |
| Qualifying Exam | AMS Reg No. | | vate Windows Settings to activate Windows. |

Fig. 3.2 Approved New Student

3.3 Registered Faculty Approval

All the faculty members will fill the registration form and then admin will approve the registered faculty. Faculties can access their account only after admin approval.

- To Approve New faculty, click on NEW Tab Menu and then click on faculty, guide, teacher.
- Select the faculty id from the dropdown list, on selecting the faculty id some of the entries will be auto fields
- Select the designation from the dropdown list.
- Add specialization and research area in corresponding text field and click on Submit
- All the new members approved are displayed in the gridview shown on the page on every page refresh.
- Admin can also remove any faculty member by using the **remove button** given in the gridview.

| | Academic Management System Logged in as : Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana MR. ADMIN (Admin) Logout |
|--------------------------------|---|
| PRODUCT NOTION | Home Add New Update User Search Change Role |
| Session time left: 30 minutes. | Add Faculty Show/Hide |
| New New | FACULTY INFORMATION |
| 🕅 Financial | Faculty |
| Grades | Please Select |
| Legistration | م المحمد المحم |
| ORW | Dhiraj Kumar - VAHEE Sreekala S Mohandas - VMB |
| Thesis | Image: Please Select Image: Please Select |
| Qualifying Exam | Specialization Research area Activate Windows Go to Settings to activate Windows. |
| | |

Fig. 3.3 Approved New Faculty

3.4 Add New Guide from Faculty

Admin have the rights to change/update the role of a faculty from the lower to higher designation or vice versa.

- Add New Guide from Faculty, click on **NEW Tab Menu** and then click on faculty to guide.
- Select the discipline form the dropdown menu and click on **submit** button.

• The list of faculty will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

| | Guru Angad I | Logged in as : MR. ADMIN (Admin) Logout | | |
|-----------------------------|------------------|---|---|-------------------|
| Session time left: minutes. | | Add | New Guide From Faculty | |
| Quick Access 2 | Dis | cipline | AGB - Animal Genetics and Breeding | |
| New | | | Submit | |
| 🖄 Financial | | | | |
| Grades | | Existing G | Guide For Discipline : AGB - Animal Genetics and Breeding (AGB) | |
| 2 Registration | Guide Name | Guide Type | Guide Posting Place | Remove From Guide |
| | BHARTI DESHMUKH | Professor | College of Veterinary Science, Ludhiana | Remove From Guide |
| | MADAN LAL MEHRA | Professor | Khalsa College of Veterinary & amp; Animal Sciences, Amritsar | Remove From Guide |
| Thesis | OM PRAKASH KAILA | Professor | Khalsa College of Veterinary & amp; Animal Sciences, Amritsar | Remove From Guide |
| Qualifying Exam | SIMARJEET KAUR | Professor | College of Veterinary Science, Ludhiana Go t | |

Fig. 3.4 Add New Guide from Faculty

3.5 Add New Professor from Faculty

Admin can add new professor form faculty member.

- Add New Professor from Faculty, click on NEW Tab Menu and then click on guide to professor.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

| | Guru Angad | Logged in as : MR. ADMIN (Admin) Logout | | |
|---|-----------------------------------|---|---|------------------|
| Cession time left: minutes Quick Access 2 New | D | Add New P iscipline | AGB - Animal Genetics and Breeding | |
| | | | | |
| Financial Grades | | - | essor For Discipline : AGB - Animal Genetics and Breeding (AGB) | |
| Grades | Professor Name | Existing Profe Professor Type | essor For Discipline : AGB - Animal Genetics and Breeding (AGB) Professor Posting Place | Remove Professor |
| | Professor Name BHARTI DESHMUKH | - | · · · · | Remove Professor |
| Grades | | Professor Type | Professor Posting Place | |
| Grades | BHARTI DESHMUKH | Professor Type Professor | Professor Posting Place College of Veterinary Science, Ludhiana | Remove Professor |

Fig. 3.5 Add New Professor from Faculty

3.6 Add New Head from Faculty

Admin can add new Head form faculty member.

- Add New Head from Faculty, click on **NEW Tab Menu** and then click on Add Head.
- Select the discipline form the dropdown menu and click on **submit** button.
- The list of guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on remove button.

| | | cademic Managem erinary and Anima Add New Update User | l Sciences University, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|-----------------------------|--------------------------|---|---|---|
| Session time left: minutes. | Ad | ld New Head From | Guide / Faculty | |
| Quick Access 2 | Discipline | AGECO - Agric | ultural Economics (Animal Husbandry) | |
| 🕅 Financial | Existing He | ad For Discipline : AGECO - | Agricultural Economics (Animal Husbandry) (AGECO) | |
| Grades | No Records | | | |
| ORW | Existing Faculty | /Guide For Discipline : AGE | CO - Agricultural Economics (Animal Husbandry) (AGI | co) |
| E: Thesis | Faculty/Guide Name | Faculty/Guide Type | Faculty/Guide Posting Place | Add To Head |
| Augualifying Exam | INDERPREET KAUR | Faculty | College of Dairy Science and Technology, Ludhiana | Add To Head |
| | NITIN SUDHAKAR WAKCHAURE | Faculty | College of Dairy Science and Technology, Ludhiana | Add To Head |
| | VARINDER PAL SINGH | Faculty | College of Dairy Science and Technology, Ludhiana | Add To Head |

Fig. 3.6 Add New Head from Faculty

3.7 Add New Colleges/Institutes

Administrator can add the colleges/institutes affiliated by the particular university.

- Add New colleges/institutes, click on NEW Tab Menu and then click on Add College/Institute.
- Click on Add College Name/Institute name from the drop down menu.
- Write the College name, Acronym, Place and address in the text area corresponding to their label fields and click on **submit button**.
- Gridview on this page shows the list of the colleges added till now.
- The details of the colleges entered in the Gridview can be updated using **UPDATE** button.

| | G | iuru An | Academic N gad Dev Veterinary an | | | | ity, Ludhiana MR. ADM | d in as : IN (Admin) jout |
|-------------------------------|--------|---------|---|----------------|------------------------------|---------|--|---------------------------------|
| | | | Home Add New Upo | date User S | earch Chan | ge Role | | jour |
| 📄 Menu | | | | Add | College/Ins | titute | | |
| ession time left: 30 minutes. | | | College | e/Institute Na | ime: | | | |
| Quick Access 2 | | | Acrony | m: | | | | |
| New | | | Place (| City): | | | | |
| Financial | | | State: | | Select S | State | ▼ | |
| - manciar | | | Addres | s: | | | | |
| Grades | | | Pincod | e: | | | | |
| Registration | | | | | Save Cancel | 1 | | |
| ORW | | | | 1 | otal Entries: 1 | 0 | | |
| Thesis | Action | inst_ld | Name | Acronym | City | State | Address | Pincoo |
| Qualifying Exam | Update | 1 | Guru Angad Dev Veterinary and Animal Sciences University | GADVASU | Ludhiana | PUNJAB | Ferozpur Rd, Ludhiana, Punjab 141004 | 141004 |
| | Update | 2 | College of Dairy Science and Technology | CDST | Ludhiana | PUNJAB | Ludhiana, Punjab 141004 | 141004 |
| | Update | 3 | Veterinary Polytechnic Kaljharani | VPK | Bathinda | PUNJAB | Bathinda, Punjab 151401 | 15140 |
| | Update | 4 | College of Fisheries | COF | Ludhiana | PUNJAB | Ludhiana, Punjab 141004 | 141004 |
| | Update | 5 | College of Veterinary Science | CVS | Ludhiana | PUNJAB | Ludhiana, Punjab 141001 | 14100 |
| | Update | 6 | College of Animal Biotechnology | CAB | Ludhiana | PUNJAB | Ludhiana, Punjab 141001 | 14100 |
| | Update | 7 | Khalsa College of Veterinary & Animal Sciences | KCVAS | Amritsar | PUNJAB | Ram Tirath Rd, Near Guru Nanak Dev University, Makka Singh Colony, Amritsar, Punjab 143001 | 14300 |
| | Update | 8 | Baba Hira Dass Ji College of Veterinary Pharmacy | BHDCVP | Muktsar | PUNJAB | VPO Badal, Distt. Muktsar Punjab 152113 | 15211 |
| | Update | 9 | College of Veterinary Science | CVSRP | Rampura Phul, Bathinda | PUNJAB | Rampura Phul, Bathinda, Punjab-151103 | 15110 |
| | Update | 10 | University Library | UL | Ludhiana | PUNJAB | Guru Angad Dev Veterinary & Animal Sciences university Ludhiana | 141004 |

Fig. 3.7 Add New College/Institute

3.8 Add New Professor Head from Faculty/Guide

Admin can add new Professor head form faculty member.

- Add New Professor Head from Faculty/Guide, click on **NEW Tab Menu** and then click on Add New Professor &Head.
- Select the discipline form the dropdown menu and click on **submit** button.

 The list of faculty/guide will be displayed in the gridview admin have the rights to add or remove from the assigned role by clicking on Allocate Professor/Remove Professor.

| | Guru Angad Dev Veterin | emic Management S ary and Animal Scie New Update User Search | ences University, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|--|---|--|--|---|
| Menu Session time left; minutes. Quick Access Quick Access New | Add New P Discipline | rofessor Head From AE - Aquatic Environme Su | - | |
| Financial Grades Registration | Existin No Records | ng Professor Head For Discip | line : AE - Aquatic Environment (AE) | |
| ORW Thesis | Existi | ng Faculty/Guide For Discipl | ne : AE - Aquatic Environment (AE) | |
| Qualifying Exam | Faculty/Guide Name | Faculty/Guide Type | Faculty/Guide Posting Place College of Fisheries, Ludhiana | Allocate Professor Head |
| | NAVEEN KUMAR B T SHANTHANAGOUDA A. HOLEYAPPA | Faculty Faculty | College of Fisheries, Ludhiana College of Fisheries, Ludhiana | Allocate Professor Head Allocate Professor Head |

Fig. 3.8 Add New Professor from Faculty

3.9 Add New Dean from Faculty

Admin can add new dean head form faculty member.

- Add New dean from Faculty, click on **NEW Tab Menu** and then click on Add New dean.
- Select the discipline form the dropdown menu and click on **submit** button.
- Select the faculty form dropdown list and then click on allocate dean.
- The list of new dean will be displayed in the gridview admin have the rights to remove from the assigned role by clicking on **remove from dean**.

| | Academic Management System Logged in as : Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana Home Add New Update User Search Change Role Logged in as : Log |
|-----------------------------|--|
| 📄 Menu | Add New Deep From Fronthy |
| Session time left: minutes. | Add New Dean From Faculty |
| Quick Access 2 | Discipline ABT - Animal Biotechnology |
| New | Submit |
| 🖄 Financial | Faculty Name ANUJ TYAGI |
| Grades | Allocate Dean |
| 2 Registration | |
| ORW | Existing Dean For Discipline : ABT - Animal Biotechnology (ABT) |
| Thesis | No Records |
| Qualifying Exam | Activate Windows Go to Settings to activate Windows. |
| C | |

Fig. 3.9 Add New Dean from Faculty

3.10 Start/Stop Semester by Administrator

Add semester option is providing to the admin to start/stop semester in a particular session. In which courses are bind with particular semesters.

- To start/stop semester, click on **NEW Tab Menu** and then click on **semester**.
- Select academic year from the dropdown list.
- Select semester from the dropdown list.
- After that click on registration start to registration in that particular academic year.
- Click on registration stop to stop registration for that particular academic year.

| | / Guru Angad Dev Ve Home | | nimal Scie | nces Universit | y, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|--------------------------------|--------------------------------|--------------------|------------|--------------------|--------------|---|
| Menu | Regi | istration Proc | ess Star | t for Semest | er : l , 202 | 0-21 |
| Session time left: 30 minutes. | | Start | / Stop Sem | ester Registratior | ı | |
| Quick Access 2 | | Academic Year | | 2020-21 | ~ | |
| New | | Semester | | | | _ |
| 🖹 Financial | | | | 1 | ~ | _ |
| Grades | | Registration Start | | Registration Stop | o | |
| Acception | | | | | | |
| ORW | | | | | | |
| Thesis | | | | | | |
| Qualifying Exam | | | | | | Activate Windows Go to Settings to activate Windows. |
| - | | | | | | |

Fig. 3.10 Start/Stop Semester

3.11 Assign New Roles to Facultys'

Admin can assign different roles to the faculty members.

- Assign New roles to the Faculty's, click on NEW Tab Menu and then click on assign roles to faculty.
- Here admin can assign the role of some other faculty of different discipline to some other faculty of different discipline.
- Select Parent discipline (actual Discipline of the faculty), Course Faculty, User Type, sub- disciple from their corresponding drop down lists
- After selecting roles click on Assign roles.

| | Guru A | Angad Dev Veterinary a | | | Logged in as : MR. ADMIN (Admin) Logout |
|-----------------------------|--------|---|--|----------|---|
| | | Home Add New U | pdate User Search Change Ro | le | |
| Session time left: minutes. | | | Assign Role to Facu | llty | |
| Quick Access 2 | | | - | | |
| New New | | Parent Discipli | ne | | |
| | | AE - Aquatic B | | • | |
| 🙆 Financial | | Course Faculty | | * | |
| Grades | | UserType | | | |
| 2 Registration | | Assistant | | • | |
| ORW | | Sub Discipline | | | |
| | | AE - Aquatic E | Assign Role | • | |
| Thesis | | | | | |
| Qualifying Exam | | | Multiple Role to Faculty | D | |
| - | | | | | |
| | S.No. | Course Faculty | Allotted Discipline | UserType | Action |
| | 1 | Dr. AJAYBIR SINGH DHALIWAL | Veterinary Surgery and Radiology | Teacher | Remove |
| | 2 | Dr. AMANDEEP SHARMA | Dairy Engineering | Faculty | Remove |
| | 3 | Dr. ANURADHA KUMARI | Dairy Chemistry | Faculty | Remove |
| | 4 | Dr. BHARTI DESHMUKH | Animal Genetics and Breeding | Faculty | Remove |
| | 5 | Prof. DR. RAJ SUKHBIR SINGH | Veterinary Medicine | Faculty | Remove |
| | 6 | Dr. GOPIKA TALWAR | Dairy Engineering | Faculty | Remove |
| | 7 | Mr. GURSHARN SINGH | Dairy Engineering | Faculty | Remove |
| | 8 | 8 Dr. HARSH PANWAR Dairy Microbiology Faculty | | Faculty | Remove |
| | 9 | Dr. INDERPREET KAUR | Agricultural Economics (Animal Husbandry) | Faculty | Remove |
| | 10 | Dr. MANDEEP SINGH SEKHON | Veterinary and Animal Husbandry Extension Education | Teacher | Remove |
| | 11 | Dr. MANVESH KUMAR SIHAG | Dairy Chemistry | Faculty | Remove |
| | 12 | Dr. MEERA D. ANSAL | Aquaculture | Head | Remove |
| | 13 | Dr. MEERA D. ANSAL | Fisheries Resource Management | Head | Remove |

Fig. 3.11 Assign New Roles to Facultys'

3.12 Latest/Upcoming News and Event's Notification

Admin can add Upcoming News and Event's Notification on the home page of the website using this option.

- To show latest/upcoming news and /events notification, click on **NEW Tab Menu** and then click on **what's news**.
- Add Title, Description, Date and link in their corresponding text area against their labels fields.
- If there is any file related to any update we can upload that also by using file upload.
- After entering all details click on save button.
- The updates will be reflected on the home page of the website.

| | Guru Aı | A ngad Dev Vet Home | Academic Mana terinary and A Add New Update | agement System nimal Sciences Uni User Search Change Ro | | | Logged in as : MR. ADMIN (Admin) Logout |
|-----------------|------------------------|--|---|---|--------------------------------|----------|---|
| Menu | | Tione | | What's New | | | |
| Quick Access 2 | | Title | 2 | | | | |
| New | | Des | cripition | | | 10 | |
| Financial | | Pub | lish Date | dd-mm-yyyy | Ċ | | |
| Grades | | Is Fi | le Upload | (| | | |
| 2 Registration | | Prov | vide Link | | | | |
| ORW | | | | Save Reset | | | |
| Thesis | Title | Description | | Current Date | Publish Date | IsActive | Actions |
| Qualifying Exam | STARTING SEMESTER | Semester Started | l On 1th Oct 2019 | Monday, November 4, 2019 | Monday, November 11, 2019 | | Link Edit Delete |
| | NAHEP COMPONENT - 2 | Sensitization Wo Component -2 A Implementation Management Sys | Of Academic | Monday, November 4, 2019 | Wednesday, November 6, 2019 | | Link Edit Delete |
| | MARKS LIST | Fill Mark List Befo | ore 15th Nov 2019 | Wednesday, November 6, 2019 | Wednesday, November 6, 2019 | | Link Edit Delete |

Fig. 3.12 Latest/Upcoming News and Event's Notification

4. Student Fee Management

Student fee management deal with the discipline wise fees, fellowships and contingency as per the university norms.

- click on Financial Tab Menu and then click on Discipline Wise Fees.
- Select the Academic year, Discipline and student Semester and click on submit button.
- All details will display in gridview.

| | Guru Angad Dev Veterinary | : Management System and Animal Sciences University, Ludhia Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|---|---|---|---|
| Menu Session time left: 3D minutes Quick Access 2 Quick Access 2 New Financial Grades Registration ORW Thesis | Academic Year Discipline Student Semester | Print Discipline Wise Fees Details 2019-20 AE - Aquatic Environment I I Please Select I II | |
| Qualifying Exam | | | Activate Windows Go to Settings to activate Windows. |

Fig. 4 Student Fee Management

5. Academic Reporting Part

Here admin can extract the information related to his/her university in different formats, various type of reports from the student /faculty side can be generated from this reporting part.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana Home Add New Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|--|---|---|
| Grades | Discipline Wise Report | |
| Segistration | DisciplinePlease Make a Selection T | |
| ORW | InstitutePlease Make a Selection | |
| Thesis | OOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOOO | |
| Qualifying Exam | | |
| Reports | Submit Reset | |
| Discipline Wise Reports Displine Wise Course Reports Student Register Report PPW-ORW Status Benret | | |

Fig. 5 Academic Reporting Part

5.1 Discipline Wise Report

Admin can see all details related to the particular discipline.

- click on **Reports** menu and then click on Discipline Wise Fees.
- Select discipline from dropdown list.

• Select college/institute from the dropdown list then check faculty, professor, student, course offered course, guide following fields according to the requirements.

| | Guru Angad D | | gement System imal Sciences Univers User Search Change Role | sity, Ludhiana | | Logged in as : . ADMIN (Admin) Logout |
|--|------------------|-------------------|---|----------------|-------|---|
| 📄 Menu | | Di | scipline Wise Report | : | | |
| Session time left: minutes. Quick Access 2 | | | Print | | | |
| New | | Discipline | | • | | |
| | | Institute | ru Angad Dev Veterinary and Animal | 🔻 | | |
| 🖄 Financial | | 0 0 | 0 0 0 | 0 | | |
| Grades | | Faculty Professor | | d Guide | | |
| Segistration | | | | | | |
| ORW | | | Submit Reset | | | |
| E: Thesis | courseNo | theoryCredit | practicalCredit | disciplineId | Sem I | Sem II |
| | 00-2020 | 2 | 2 | ANN | Yes | Yes |
| Qualifying Exam | AGB-2020 | 3 | 1 | AGB | Yes | Yes |
| | BIOSTAT-521-2020 | 2 | 1 | AGB | Yes | Yes |
| | CS-212-2020 | 1 | 1 | VSR | Yes | No |
| | CS-214-2020 | 1 | 1 | VSR | Yes | No |
| | DC-111-2020 | 1 | 1 | DC | Yes | No |
| | DC-211-2020 | 1 | 1 | DC | Yes | No |
| | DC-311-2020 | 2 | 1 | DC | Yes | No |
| | DC-524-2020 | 2 | 1 | DC | Yes | No |
| | DC-591-2020 | 1 | 0 | DC | No | No |
| | DC-599-2020 | 0 | 20 | DC | Yes | Yes |
| | DM-111-2020 | 2 | 1 | DM | Yes | No |

Fig. 5.1 Discipline Wise Report

5.2 Discipline Wise Course Report

Admin can see all details related to the particular courses.

- Click on **Reports** menu and then click on Discipline Wise Course Report.
- Select academic year from dropdown list.
- Select semester, institute, discipline and then click on submit button.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

| | Ao Guru Angad Dev Vete | cademic Mana erinary and Ar | gement S nimal Scier | ystem nces Un | iversity, Lud | niana | Logged in as : MR. ADMIN (Admin) |
|--------------------------------|---------------------------|--------------------------------|-------------------------|------------------|---------------|-------|-------------------------------------|
| | Home | Add New Update | User Search | Change Ro | ble | | Logout |
| Session time left: 30 minutes. | | | Course | Report | | | |
| Quick Access 2 | | Academic Year | 2019-20 | | ¥ | | |
| New | | Semester | 1 | | • | | |
| 🖹 Financial | | | | | | | |
| Grades | | Institute | Guru Angad D | ev Veterinary | and Animal 🔻 | | |
| 2 Registration | | Discipline | All Course | | • | | |
| ORW | | | Submit | Reset | | | |
| Thesis | | | | | | | |
| Qualifying Exam | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Course N | lo Course | 2 Name | | ourse | L + P | | |

| Course No | Course Name | Course Leader | L + P | | | | | | |
|--------------|------------------------------|-------------------|-------|-------------------|----------------|---------------------|-------------------|-----------------------|----|
| HRT-101-2019 | Fundamentals of Horticulture | VILAS SUBBARAO | 1L+1P | Roll No. | Name Appro | Faculty Approval | Guide Approval | Professor Approval | |
| | | KULKARNI | | AMSUASM- 10001 | VIBOR TYAGI | Agriculture | No | No | No |
| | | | | | A | ctivate ' | Windo | WS | |

Fig. 5.2 Discipline Wise Course Report

5.3 Registered Student Report

Admin can see all details related to the registered student report.

- Click on **Reports** menu and then click on registered student Report.
- Select enrollment year from dropdown list.
- Select degree, institute, gender, category and then click on submit button.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana | Logged in as : MR. ADMIN (Admin) Logout |
|--|--|---|
| TOTAL IN STORE | Home Add New Update User Search Change Role | |
| 📄 Menu | Print | |
| Session time left: minutes, Quick Access 2 | Register Students Report | |
| New | Registration Year | |
| 🖹 Financial | Degree All | |
| Grades | Institute All | |
| Segistration | Gender All | |
| ORW | Category All | |
| Thesis | Submit Reset | |
| | | |

| User Category | User Gender | Roll No. | Student Name | Discipline ID | Degree | Institute | User Email | User Mobile | User Approve Date |
|---------------|-------------|---------------|---------------|---------------|-------------|---------------------------------------|--|-------------|--------------------------|
| OBC | Male | AMSACDM-10001 | AJAYKUMAR S Y | AEC | M.Sc.(Agri) | College of Agriculture, Dharwad | ajaykumaryeklaspur@gmail.com Activate | 12261492649 | 12/7/2019 10:27:35 AM |
| GEN | Male | AMSUASM-10001 | vibor tyagi | AG | B.Sc.(Hons) | ACD | Go to Sett tyagi.vibhor@gmail.om | 9758220025 | 11/29/2019 3:21:06 PM |

Fig. 5.3 Registered Student Report

5.4 Faculty Allocation Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty allocation Report.
- Select academic year, discipline, institute and then click on **submit button**.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana | | | Logged in as : MR. ADMIN (Admin) Logout | |
|---|--|----------------|---------------------------------|---|---|
| | Home | Add New Update | User Search Change Role | | Logout |
| 📄 Menu | | Fac | ulty Allocation Repo | ort | |
| Session time left: 30 minutes. Quick Access 2 | | Academic Year | 2019-20 | v | |
| New | | Discipline | Aquatic Environment | • | |
| 🖹 Financial | | Institute | Guru Angad Dev Veterinary and A | Animal 🔻 | |
| Grades | | | | | |
| 2 Registration | | | Submit Res | set | |
| CRW | | | | | |
| Thesis | | | | | |
| Qualifying Exam | | | | | Activate Windows Go to Settings to activate Windows. |
| | | | | | |
| Type here to search | O 🛱 <mark>:</mark> | 🚖 🦄 🔳 | 🧿 刘 🗋 😣 🖉 | | ^ 담 예 ^{13:49} 20-01-2021 ₹ |

| Course Name | Trimester | Course Instructor(s) | | |
|------------------------------|-----------|-------------------------|--|--|
| Fundamentals of Horticulture | P | VILAS SUBBARAO KULKARNI | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Fig. 5.4 Faculty Allocation Report

5.5 Faculty Details Report

Admin can see all details related to the allocated faculty for the particular course.

- Click on **Reports** menu and then click on faculty Report.
- Select required field and then click on submit button.
- Accordingly, the result will display into the gridview after that click on **print button** to take print.

| Academic Management Sy Guru Angad Dev Veterinary and Animal Scier | | | | | | sity, Ludł | | | |
|--|------|---------------|---------------------|----------|---------------------------------|------------|----------|-----------------------|---|
| | | | Home | Add Ne | ew Update | User Se | earch | Change Role | |
| 📄 Menu | | | | | | ١ | View | User | |
| Quick Access 2 | | | | | | | Pri | nt | |
| New | | | | User Typ | be | Faculty | | • | |
| 🛐 Financial | | | | | | | Sub | mit | |
| Grades | S.No | o UserId | User Na | me | Father Nam | ie Us | ser Ema | il | |
| 2 Registration | | | | | | | | | |
| ORW | 1 | 1 pandeyabhed | | ed | Ram Deo | pa | andevak | ohed@yahoo.cor | n |
| Thesis | | panacyazina | Pandey | | Pandey | P.4 | | , and a second second | |
| Qualifying Exam | | | | | | | | | |
| | 2 | abhifish2000 | Dr. Abh Srivasta | | Triloki N <u>Srivasta</u> va | ab | ohifish2 | 000@yahoo.com | n |
| | | | | | | | | | |

Fig. 5.5 Faculty Details Report

NOTE: Some more reporting part is also providing to the administrator in admin can see other reports as well according to the requirements.

6. Student Updating Reporting Part

Admin can see all details related to the student and also update their information accordingly.

- Click on **student update** menu and then click on Reports.
- Select menu item according to the information required.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana | | | Logged in as : MR. ADMIN (Admin) Logout | |
|--|--|-----------------|----------------------------|---|---|
| | Home | Add New Update | User Search Change Role | | Lugout |
| | | | Update Student Information | | |
| Grades | | Discipline | | | |
| 2 Registration | | Discipline | Animal Biotechnology | • | |
| ORW | | Enrollment Year | 2019 | • | |
| Thesis | | Degree | B.F.Sc | • | |
| Qualifying Exam | | | Submit Reset | | |
| Reports | | | | | |
| Co Update Student | | | | | |
| Update Student Report | | | | | |
| Change Student Status Enter Student Fee | | | | | Activate Windows Go to Settings to activate Windows. |

Fig. 6 Student Updating Reporting Part

NOTE: The list of student update reporting menu showing some of the reporting part, admin can easily click on particular menu and get the relative information form that menu.

7. More Features

Some extra features also providing to the admin.

- Click on **more** menu and then click on menu items.
- Select menu item according to the information required.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana Home Add New Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|---|---|---|
| Registration ORW Thesis Qualifying Exam | Admin Welcome Admin of GADVASU Ludhiana | |
| Reports Update Student | Basic Information | |
| Change Change Role Search | Discipline : Degree : UserId : Admin-GADVASU | |
| Student Search User Search | Contact Details | |

Fig. 7 More Features

7.1 Change Role

Admin has right to access all the other users profile and do needful changes in case he/she can't do their own work due to some circumstances. This facility is provided under change role tab, here admin can change its role to any required user type.

- Click on More menu option, then click on change role.
- Select discipline, usertype, college and users from dropdown then click on submit button.
- Now admin can access the selected usertype profile and do the needful change.

| | Academic Management System Guru Angad Dev Veterinary and Animal Sciences University, Li Home Add New Update User Search Change Role | Logged in as : MR. ADMIN (Admin) Logout |
|--------------------------------|---|---|
| 🐑 Reports | Change Role | |
| | Discipline ABT - Animal Biotechnology | ¥ |
| Could Update Student | User Faculty | ¥ |
| •••• More | Type | |
| Change Change Role | CDS1 - Conege of Dany Science and recimology | v |
| Search | Users Select User | v |
| Student Search User Search | Submit | |
| Course Search Thesis Search | OR Enter Student Roll No. (To Search Student) | |
| Course Evaluation Proforma | Roll No. | |
| Add/Modify Questions | | |
| Related Links | Find Student | Activate Windows Go to Settings to activate Windows. |

Fig. 7.1 Change Role

7.2 Student Search, User Search, Course Search

Admin has right to access to find AMS users profile.

- Click on More menu option, then click on user search.
- Admin can search by first name, middle name, last name.
- Now click on Find User button.
- All the related information will show in gridview.

| | Guru Angad Dev Veterinar | nic Management y and Animal Sc ew Update User Searc | iences University, Luc | Logged in as : MR. ADMIN (Admin) Logout |
|--------------------------------|--------------------------|---|---|---|
| Session time left: 30 minutes. | | | rch User | |
| Quick Access 2 | First Nar Middle 1 | ABHE |) | |
| New | Last Nan | | | |
| 🙆 Financial | | Find U | ser Reset | |
| Grades | Faculty Id | Name | | Father's Name |
| 2 Registration | Abhed19741030Rft | ABHED PANDEY | | Ram Deo Pandey |
| ORW | | | | |
| Thesis | U | er Info | | × |
| Qualifying Exam | | \cap | | |
| E E | | ABH Father's Name - College - Designation - Discipline - Email Id - Specialisation - Research Area - | pandeyabhed@yaho o.com 8968459190 | Close |

Fig. 7.2 Student Search

8. Add Master Trainer Information

To add master trainer information.

| | Academic Management System Logged in as : Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana MR. ADMIN (Admin) Home Add New Update User Search Change Role |
|--------------------------------|--|
| Session time left: 28 minutes. | ADD MASTER TRAINER INFORMATION |
| Quick Access 2 | |
| New | Institute Designation |
| 🕅 Financial | Nominee Name Phone Number |
| Grades | Name of Trainer mobile no |
| 2 Registration | Email ID Unit Head Email ID |
| | email id |
| ORW | Add Master Trainer |
| Thesis | |
| 🔝 Qualifying Exam | MASTER TRAINER LIST |

Fig. 8 Add Master Trainer Information